

c/o Aging Division, Community Living Section Wyoming Department of Health 6101 Yellowstone Road, Suite 186A Cheyenne, WY 82002 (307) 777-7986

http://www.health.wyo.gov/aging/wssb/wssb.html

POLICY NOTICE

Reference: Wage Supplement Funding (3)

Policy Number: WSSB-051810-06

Effective Date: July 1, 2010 (SFY11)

This policy provides guidance to all Wyoming Senior Services Board (WSSB) contractors on how the Amended Footnote Wage Supplement of 2010, or aka, Wage Grant 3 (three), is to be distributed by the WSSB board of directors.

Policy:

• Footnote 10, 2010 Appropriations

- Of this general fund appropriation, the available funding shall only be distributed through the funding distribution model developed in the agency's 2009 supplemental budget to senior centers to provide compensation increases for direct care personnel. These funds shall not be distributed through the existing funding distribution model but shall be distributed to centers according to a reasonable and fair distribution formula to equalize wages for employees performing similar functions based upon published occupational wage information by the department of employment as determined by the Wyoming Senior Services Board.
- $\circ \;\;$ These funds are not limited to direct care employees.

¹ Direct Care Personnel is defined in Policy WSSB-011413-01

- O Project directors are not eligible to receive Wage Supplement Grant funding. If, however, such director regularly functions as a direct care employee, she or he may be eligible for Wage Supplement Grant funding during the hours performing direct care employee duties such as exercise instructor, bus driver, cook, etc. During this time the instructor's wages should mirror those of any other employee in that same project who performs these identical direct care duties.
- These funds shall not be transferred or expended for any other purpose and any unexpended, unobligated funds remaining from this appropriation at WSSB's fiscal year end, the final day of June annually, shall revert pursuant to law.

Approved	by:
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Signature on File	<u>March 1, 2013</u>
Mary Jo Maxfield-Cox, Chair	Date:
Signature on File	March 1, 2013
Ky Dixon, Vice Chair	Date:

Reviewed:	Date:	